

## Vaccination Area Huddle Information – PFIZER

### Helper (clinical or non-clinical)

- Greet patient, verify they are aware they are receiving their **first dose of the Pfizer vaccine**.
- Ensure documenter is ready for scanning and use scanner to scan QR code
- Take vaccine card and green/orange paper
- Verify **ALLERGIES** and ask **ARM PREFERENCE** for vaccine
- Tell documenter pt's allergies and place **lot sticker** on card - write **date, location and arm**
- Write **TIME VACCINE RECEIVED** large with sharpie on green/orange paper
- Place paper on windshield (weather permitting – if not, place on dash) and hand vaccine card back

### Documenter (clinical) – ensure Cerner is set to open to MAR and create a patient list

- Within Cerner, place cursor in search window, ensuring it is changed to **FIN**, not name
- When helper scans QR code, hit enter - patient's **TODAY encounter** should pull up
  - If pt does not have QR code, search for patient by name or from patient list and choose **TODAYS OP encounter**
- Mark **allergies** (reported by helper) as reviewed
- Single click on **MAR**
- **Scan** appropriate lot # QR code (change name of vaccinator in Administered By) and sign documentation
- **Then tell vaccinator they can proceed with vaccination**
- Get chart ready for next patient

### Vaccinator (clinical)

- Have supplies and vaccine ready - check vaccine syringe/needle for integrity and accurate dose
- Give vaccine using **Z track method** (no aspiration)
  - **DO NOT give vaccine until given the OK by documenter**
- For mass vaccination events, gloves are not **required**, but must perform hand hygiene between each patient

### General Info

- **Locating patient - Options in preference order:** (1) Scan QR code (2) Patient List (3) Searching
  - If you cannot find a patient when searching, try just birthdate or first initial and last name
  - If DOB or name misspelled in Cerner, verify with license and write down correct and incorrect info for correction and provide to Lead or Float Registration staff
- **Purple Paper:** If you see a purple piece of paper on the windshield, that means someone in the car did **NOT** pass the screening questions and **CANNOT** get a vaccine – be aware of this: Don't just vaccinate anyone with a vaccination card! Pay attention to # on windshield or # on paper on dash
- **Radio uses:** Obtain more vaccine or supplies, get computer help or ask questions, break relief (can relieve among your tent if possible),
- **Check Out:** Everyone should check out at end of their shift in same location they checked in and return vests